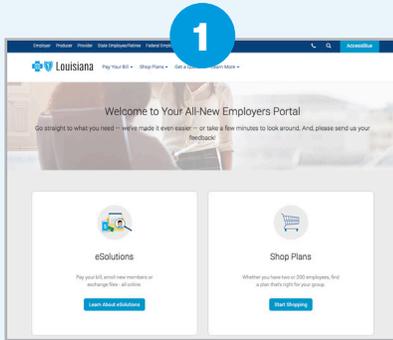


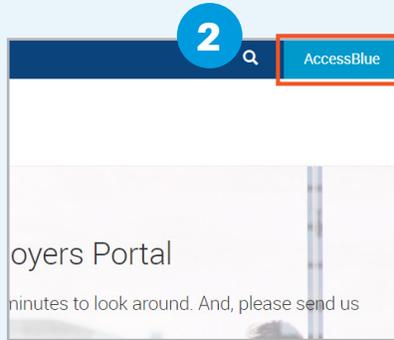
# AccessBlue

# Sign Up Today!

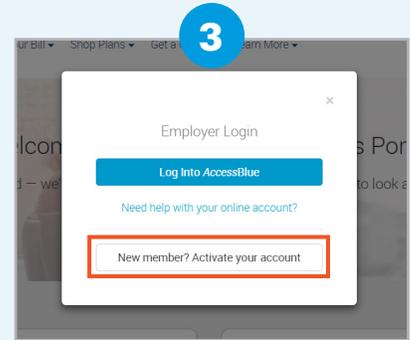
Enrollment functions, coverage verification, group reporting, commonly used forms and online training can all be found on AccessBlue. Sign up today for all these resources at your fingertips. You must be an authorized contact\* for your group to register for AccessBlue.



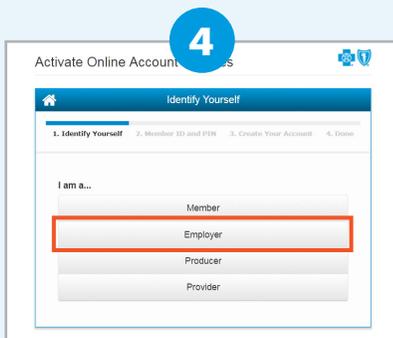
Go to [employers.bcbsla.com](https://employers.bcbsla.com).



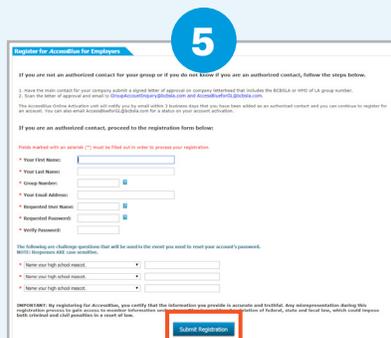
Click the **AccessBlue** button at the top right.



Then click the button labeled **New member? Activate your account**.

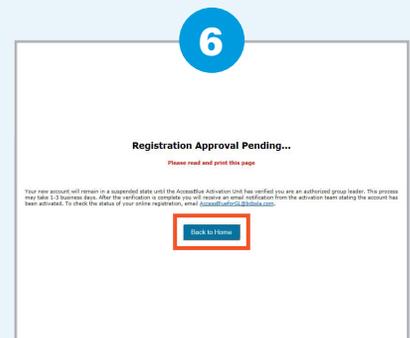


Click **Employer**.



Fill in your information and click **Submit Registration**. In order to approve your account, your registration must match your exact name in our system of record.

Example: If you are in our system as John Smith, your registration may not be Jack Smith.



Click **Back to Home** to complete your registration. It may take 1-3 business days to activate your new account. You will get an email when your account is ready.



\*Only authorized employer contacts are eligible for AccessBlue for Employers. It is the sole responsibility of the employer to notify Blue Cross and Blue Shield of Louisiana of any and all changes to the authorized employer contact list. Changes to the authorized employer contact list should be submitted on company letterhead to [GroupAdminInquiry@bcbsla.com](mailto:GroupAdminInquiry@bcbsla.com) and should include the group name, group number and name(s) of contact(s) to be added/removed.